

# COMMUNITY DEVELOPMENT BLOCK GRANT



## National objectives

- Direct benefit to low and moderate income person;
- Prevention or elimination of slums or blight; and
- Meet urgent community needs posing serious and immediate threats to the health and welfare of the community without any other financial resources.

## Community development objectives

### Affordable housing

- Retain affordable housing units in Carlsbad for lower income persons;
- Homeless shelters or services;
- Provide assistance to eliminate or prevent residential building or municipal code violations.

### Public/social services

- Provide assistance to non-profit public service providers who:
  - Meet the basic needs of lower income persons;
  - Offer counseling and self-improvement programs for lower income persons; and
  - Offer recreational and/or cultural programs for lower income persons.

### Special needs – children and adults

- Provide assistance to organizations which administer programs that:
  - Directly benefit lower income children with special needs living in Carlsbad; and
  - Directly benefit low income adults with special needs living in Carlsbad.

## Eligible activities

Activities that CDBG funds can be used include, but are not limited to:

- Public service activities;
- Acquisition of real property;
- Relocation and demolition;
- Rehabilitation of residential properties;
- Construction of public facilities; and
- Improvements and conversion of schools for eligible purposes.

CDBG funds may be used for activities relating to:

- Energy conservation and renewable energy resources;
- Profit-motivated businesses carrying out economic development activities benefiting moderate income persons or households.

Generally not eligible to use CDBG funds include:

- Buildings for the general conduct of government;
- Political activities;
- Income payments;
- Construction of new housing; and
- Other facilities offering 24-hour care.

## **Application and approval process**

Each year, the City of Carlsbad issues a request for proposals through the local newspaper and letters to community organizations and city departments for projects of activities to be funded by the CDBG Program. Each eligible proposal is reviewed and evaluated based on the following criteria:

- Organizational ability/capacity;
- Financial capacity/stability;
- Benefits and beneficiaries; and
- Readiness to implement the proposal.

The City Council appoints a CDBG Funding Advisory Committee to review proposals and develop funding recommendations for City Council consideration.

The City Council then holds a public hearing to obtain input on the needs of the low and moderate income population and on the project proposals submitted to address those needs. The final step in the proposal selection process is City Council approval of funding amounts for each project selected for participation in the CDBG Program for that year.

## **Funding Schedule**

<b>November/December:</b>	Requests for Proposals distributed and proposals/applications for funding accepted.
<b>January/February:</b>	Proposals reviewed and applicants interviewed by Funding Advisory Committee.

<b>March/April:</b>	Advisory Committee develops funding recommendations/City Council reviews recommendations for final approval.
<b>May:</b>	Submittal of city's funding plan to the federal government for approval.
<b>July:</b>	Start of new CDBG program year.
<b>August:</b>	Funds become available after City Council approves agreements with each organization scheduled to receive funding.